

**MINUTES OF A MEETING OF THE SAVERNAKE PARISH COUNCIL 3RD MAY 2023
MEETING HELD AT THE MARLBOROUGH COMMUNITY & YOUTH CENTRE, ST MARGARET'S MEAD**

PRESENT

Guy Singleton (Chairman) (GS)	Councillor
Martin Phipps (MP)	Councillor
Nigel Eayrs (NE)	Councillor
Nikki Boutal (NB)	Councillor
Andrew Smithson (AS)	Councillor

Suzie Singleton (SS)	Parishioner & Minute Taker
Caroline Thomas (CT)	Wiltshire Council, Marlborough East

ITEM		ACTION
1	APOLOGIES None	
2	DECLARATIONS OF INTEREST There were no declarations of interest.	
3	APPROVAL OF MINUTES The minutes of the meeting on 11 th January 2023 were approved. A copy will be uploaded to the SPC website.	GS/SS
4	MATTERS ARISING FROM PREVIOUS MEETINGS <ul style="list-style-type: none"> • <u>Funeral of Joan Davies, former Chair of SPC</u> GS & SS attended Joan's funeral on behalf of the PC, it was interesting to hear more about Joan's fascinating life. • <u>Change of date of next meeting</u> The Councillors all agreed that it was acceptable to change the date of the next meeting from 5th July to 12th July. 	GS/SS
5	PARISH STEWARD It was understood that the Parish Stewards had been busy till now dealing with potholes. CT noted that there had been a greater problem this year due to various weather patterns than in previous years. During May the Stewards are tasked with cutting grass. A request would be submitted to clear the gullies in Cadley, clean the bus shelters in Cadley and at Forest Hill and wash the village gates and signs on their next visits. Blocked gullies will also be reported via the MyWilts reporting system.	GS GS

ITEM		ACTION
6	<p>PLANNING</p> <ul style="list-style-type: none"> • <u>23-03016 - Browns Farmhouse – Deadline 19/05/23</u> There were no objections to the Planning Application at Browns Farmhouse to widen the access splays onto the A346. AS to respond to WC on behalf of SPC to say that SPC support the application. <p><i><u>Post meeting note:</u></i> <u>23-03435 - The Pearroc, Agricultural Barn – Deadline 01/06/2023</u> <i>This application was published the day after the meeting. The Consultation deadline meant that the matter would need to be discussed and the SPC’s response agreed on and submitted prior to the next Parish Council meeting.</i></p>	<p>AS</p> <p>AS</p>
7	<p>MARLBOROUGH AREA NEIGHBOURHOOD PLAN (MANP)</p> <p>The Referendum was passed in favour of the Neighbourhood Plan so it will be adopted and taken into consideration for all future planning applications within the MANP area.</p> <p>CT reported that the Wiltshire Local Plan was also in progress, and part of its remit would be to take into consideration other accepted Neighbourhood Plans.</p>	
8	<p>FOREST LIAISON OFFICER REPORT</p> <p>NE reported that Forestry England still planned to continue with thinning out the diseased ash trees along the Grand Avenue and along the A346, but that it would be delayed now until after bird nesting season. Some arrangement for restricting traffic (traffic lights / night closure) would be needed on the A346 for safety reasons and the FE contractor is currently progressing proposals in this regard.</p> <p>Two new Community Rangers have been recruited. As with Nikki Morgans, their beat covers the west of England so their time will be spread across a number of different locations. A priority for them will be to re-start the Savernake Forest volunteer group.</p> <p>FE believes that the incidences of crime in the Forest have reduced back down to levels seen prior to the 2021 COVID restrictions.</p> <p>The cattle are due to be returned to the Forest sometime in May.</p>	<p>NE</p>
9	<p>FINANCE OFFICER’S REPORT</p> <p>Banking</p> <ul style="list-style-type: none"> - Since the last meeting, <p>a) Payments made / received:</p> <p>20 Jan -£50.00 – SMH Singleton – Secretarial services</p> <p>20 Apr -£50.00 – SMH Singleton – Secretarial services</p>	

ITEM		ACTION
	<p>26 Apr +1,300.00 – Wiltshire Council – Precept</p> <p>b) Invoices received, in the process of payment: Nil</p> <ul style="list-style-type: none"> - Total funds at date of meeting are £ 7,117 and are held as follows: Payments a/c : £ 104.27 Interest a/c : £ 7,013.20 <p>Accounts</p> <ul style="list-style-type: none"> - Total funds at date of meeting are as follows: Precept a/c : £ 7,117.47 CIL a/c : £ 0.00 <p>Budgeting</p> <ul style="list-style-type: none"> - Precept account: Expenses this year (2022-23) to date are £766.13 (59% of Income) - CIL account: No additional funds have been received and no additional payments made, funds are currently zero. <p>Year-end Accounts</p> <ul style="list-style-type: none"> - 2022-23 Year-end Accounts have been circulated by email to all Councillors for formal sign-off in the meeting. - Following sign-off, NE will submit the Accounts and supporting documents to the Auditor. 	
10	<p>SPC INSURANCE RENEWAL</p> <p>MP noted that we are soon to complete the 2nd year of the 3 year renewal period for the Parish insurance policy; the renewal date is 1st July 2024. It was agreed that it would be appropriate to look for quotations in the Spring of 2024, with a final decision on the policy to opt for being taken at this meeting next year, i.e. the May 2024 Parish Council meeting.</p> <p><i><u>Post meeting note:</u></i> <i>On checking after the meeting, MP realised that the renewal date was 1st July 2023 - this year - so he will obtain quotations and circulate them to the other Councillors for discussion and agreement by email.</i></p>	
11	<p>APM</p> <p>MP and NB gave their apologies as they would be unable to attend the APM.</p> <p>GS confirmed that he would ask the Trustees of the Savernake Estate for an update on the topics from last year. He would also ask the Police for an update to report to the Annual Meeting.</p>	GS

ITEM		ACTION
	<p>CT agreed to speak at the meeting with an update on the last year for Marlborough East Ward and Wiltshire Council.</p> <p>The Agenda would be emailed to all those Parishioners who had provide SPC with their email addresses, and they would be asked to RSVP.</p>	<p>CT</p> <p>GS/SS</p>
12	<p>WEBSITE</p> <p>NB had been looking over the website and found a few items to be tidied up, and some missing files. SS to amend and update as required.</p> <p>She also noted that the Policies were undated so it was agreed that all Councillors would review the policies covering their remit and they would be updated on the website with the review date stated.</p> <p>The Code of Conduct is also to be reviewed by all Councillors and any amendments to be agreed at the next meeting in July.</p>	<p>SS</p> <p>All</p> <p>All</p>
13	<p>LHFIG</p> <ul style="list-style-type: none"> • <u>Clench Common - speed limit and traffic calming</u> The Ramsbury Estate have agreed to install 2 white gates at the Clench Common end. MP had obtained quotations for signs to be installed at the junction with the A345. MP noted that, on the basis that SPC/Ramsbury funded the gates and signs, LHFIG agreed to them being installed. GS to make contact with Ramsbury to get a timescale for their part of the works. The PC will arrange for Clench Common signs to be fitted to the Marlborough End of the Lane, which will help to show that this is a residential area. • <u>Forest Hill</u> Steve Hind from WC through LHFIG had put forward a proposal to install additional signage and road marks at Forest Hill, the cost of the works being £3,500.00. The PC would be required to contribute 25% (£875) towards the cost of the work. This was discussed at length. NE expressed doubt as to whether the proposals would result in any change of behaviour on the part of motorists, and therefore questioned whether they were an effective use of Council funds. The matter was then voted on, 4 Councillors in favour, to one against. MP was asked to notify LHFIG that the PC had approved the proposal. 	<p>GS</p> <p>MP/GS</p>
12	<p>DATES OF NEXT MEETING</p> <p>APM 24th May 2023 at the Marlborough Community & Youth Centre</p> <p>5th July 2023</p> <p>11th October 2023</p>	<p>ALL</p>

Signed ... Guy Singleton

Date ... 5th July

Name ... *Guy Singleton*